

The Application Process



FAQs

Welcome to Wickiup Station Apartments! We are so happy you're here and we are ready to walk you through the lease-up process. This can be overwhelming at times, but we are here to help and guide you along the way. Please read this brochure as a reference for some helpful information and what to expect along the journey. You can always contact us directly too! Our goal is to get you settled into your new home as quickly as possible. Please do not make move-in arrangements until you have a confirmed move-in date.

Please have all documentation ready. Here is a simple step by step process to get you started:

1. Submit Application It is crucial that the application is filled out completely. Each adult in the household 18 or older must complete their own application and provide ID and income documentation.

2. Screening Process Every applicant is thoroughly screened. We do a full rental history check, criminal background check, and credit report pull. There is a screening fee of \$50 per applicant. This fee is to be paid by the applicant and can be done via check or money order. Please direct any questions about the screening process to the Lease-Up Team. *Screening Fee may be subject to a special rate. Contact the Lease-Up Team for details.

3. Meet with our Lease-Up Team You can help this process by bringing all income documentation and personal identification. All members of the household 18 years or older must attend.

4. Verification Process All of the household income and assets must be verified by a third party, and this can take anywhere between 1 week and 1 month. We push this through as quickly as possible.

5. Compliance Approval This is final review of qualification and ultimately approval to move in! This can take anywhere from one to two weeks as we are depending on US Housing and their timelines. Don't worry, we stay on top of them!

Now that you are approved to move in, your unit is held. In the meantime, please ensure you are available for follow-ups and any questions that may come up.

When do applications release?

Applications will release on 5/28/2026. Please contact our Lease-Up Team on the back of this brochure to join our interested party list and receive updates about our Application Release Event. Applications will also be available on our website.

Can I sign a lease for more than 12 months?

No, all leases are 12-month contracts. After 12 months, households that still meet income and tenancy qualifications will be able to sign another lease.

What documentation is needed for the application and Lease-up Meeting?

Please bring your ID, completed application, banking information, and proof of all sources of income. If required, additional documentation will be requested.

What is accepted for income verification?

- 6 - 8 consecutive pay stubs
- Business Records - if self-employed
- Social Security Benefit Letter
- TANF Letter
- VA Benefits
- Child Support
- Spousal Support

How can I find out the status of my application?

Please be on the lookout for emails and calls from our Lease-up Team and the Community Manager. Please respond to calls and emails within 24 hours to ensure the process goes as fast as possible.

Can I schedule a tour of the property?

Wickiup Station is currently being constructed and tours are not being offered at the moment. For your safety, please do not visit the site while the property is being constructed.

Are pets allowed?

Wickiup Station is a pet friendly community. Please contact our Lease-Up Team for more information about Wickiup Station's pet policy.